Made by Euromed Clusters -Call for applications
Questions and Answers - Version updated on May 13, 2024

Q: Would be possible to add some organisation from a South Med country that is relevant to a proposal but is not listed there and may not be a cluster but the relevant organisation for a specific given task?

*A: The list is just for information we will welcome other organisations (similar organisations + chambers or other BSO – business support organisations, technoparks, etc.) as long as the proposal highlights their expected role.*

Q: If there is a 10% co-funding and 4,9% management fees, the actual co-funding would be in fact 85,1%?

*A: The actual co-funding will be in fact  91.4% (see table below)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Direct eligible costs of a partner | EU contribution on direct costs  | Indirect costs  | EU contribution on indirect costs | Total costs (direct and indirect costs) | Total EU contribution  | Management fees for ANIMA(% of direct costs) | Final contribution to be received from ANIMA |
| 100% | 90% | 7% | 90% | 107% | 90% | 4,9% | 91,4% |
| 100,0 € | 90,0 € | 7,0 € | 6,3 € | 107,0 € | 96,3 € | -4,9 € | 91,4 € |

Q: Only the costs incurred by the partner or affiliate of the project who has signed the Delegation Agreement with ANIMA can be considered as eligible.

*A: Yes, only your expenses (HR costs included) would be eligible and you cannot distribute the budget among the different partners. If an event takes place in a beneficiary country, for logistics costs to be eligible they must be included in your accounts and paid for by you. On the other hand it would be possible for you to reimburse travel expenses for beneficiary clusters for a meeting or an event taking place in Spain for instance*

Q: Would it be fine that a given cluster participates in more than one proposal? Is there any limitation?

*A: There is no limitation. There is however a criteria regarding “synergies and risks of overlaps”*

|  |  |
| --- | --- |
| *Grading /10*  | *Added value with regards to other existing experiences, projects or programmes (synergies and risks of overlaps)*  |

*But as long as the projects have different scopes (targeted sectors/ topics of collaboration / countries) the presence of 1 same cluster in 2 different projects is justified.*

Q: Is there any maximum amount claimable regarding the per diems or the travel cost for the attendees to the activities of the project? For instance, in the face-to-face Academy there was a table with the maximum amount per country; are there any similar for the collaborative projects? Or something similar to have in mind regarding the costs?

*A: there is no fixed ceiling per country. Each time an event is planned, it is possible to make a simulation by country to calculate the ceilings according to the location of the event and the date, while respecting the overall budget.*

Q: Is there a limit for subcontracting?

*A: no*

Q: How could we ensure the SouthMed clusters’ and companies’ commitment? We thought to sign a commitment document among us and clusters where clusters commit their active participation and a minimum of 3 companies.

*A: You can establish a contract agreement and ask them to co-finances their 10% indeed*

Q: What kind of implications will have not to comply with the obligation formally undertaken?

*A: We ensure that partners have made all necessary efforts to fulfill their obligations. If they fail to meet the terms of the contract, they must justify why they were unable to fulfill the contract as described. We will evaluate on a case-by-case basis, taking into consideration force majeure circumstance.*

Q: When completing the budget we don't see an "accomodation" cell. Should we include hotel costs for study visits in the per diem costs? If so, which row, 1.3.1 or 1.3.3?

*A: The accommodation for the participants of your operation is included in the perdiem line 1.3.1.32*

*“1.3.1 Abroad (staff assigned to the Action)” is to be allocated to the staff of the Affiliate*

*“1.3.3 Seminar/conference participants » is to be allocated to the participants of your operation*

Q: When inserting data on the costs of flights, should we consider them as round trips?

*A: Flight: one unit = one round trip*

Q: The second sheet with the summary of the expenses doesn't seem to update when we insert numerical data, also there are references to "year three" and "all years" while the project should last for max. 12 months if we understood correctly.

*A: We updated the budget to update the links between the 2 sheets. We confirm the operation should last for max 12 months. “Year 3” corresponds to the period 1st April 2024-31 March 2025.*

Q: do all the beneficiaries have to be clusters?

*A: No: “Relevant participants include cluster managers, cluster members (companies), managers of business support organisations (BSOs), experts, etc. in at least 3 target European and South Med countries, of which at least 1 European”*

Q: In the Annex 3 ‘EUROMED Clusters Forward, Delegation agreement – Annex A, Description of the collaborative project’:

1. What is referred with “Activity 1”? we supposed that is the name of the project, but we are not sure?

2. “Partners” paragraph: what does it refer to? ANIMA and ACCIÓ as we specify in the document or Catalan clusters involved in the project as well?

*A: We revised the template to make this clear: you now have to include the title, the applicant, and the participants involved in the project.*

Q: Can applicants submit several proposals?

*A: yes*

Q: Will there be another call for proposals of collaborative projects?

*A: it is not impossible, it will depend on the number of proposals selected during this call.*